

Library Resources & Services

List of NVQs/QFCs Books

- ◆ How to Get A Management NVQ Level 4
- ◆ OCR Customer Service NVQ Level 2
- ◆ S/NVQ Level 3 Business and Administration
- ◆ Customer Service
- ◆ Health & Social Care

Literature Searches

If you are looking for information on a specific topic, or seeking evidence on which to base a decision, we can support you by undertaking a literature search across a range of relevant databases.

To request a literature search just complete the online form on our website and provide us with as much information as you can.

Training

You can book on to one of the group training sessions we regularly run or you can arrange a one to one session.

Document Supply / Inter Library Loans

If there is a particular journal article or book that we don't have, we will be able to get it for you. Requests can be made via our website. There is a charge for this service.

Library Inductions

We provide Library inductions for groups or individuals to introduce you to our library and the resources and services available.

Books

We have a growing collection of books for NVQs/QFCs as well as specific subject areas such as Midwifery, Nursing and Social Care amongst others. The book collection can be searched via our online catalogue and library members can also reserve items online.



Books to Inspire and Health and Well-Being Collection

In addition to our regular stock we also have our Books to Inspire and Health and Wellbeing Collection which includes inspirational stories, personal accounts, biographies and auto-biographies, fiction, travel books, cookbooks, arts and crafts and self-help. Please ask a member of staff for more information.



Using The Library

Once you have registered with the Library you will be given a password that will allow you to access your account reserve or renew your loan items. You can also register for an OpenAthens login to access the Library's electronic content. For more information speak with a member of staff.



**GET THE MOST
FROM YOUR
LIBRARY!**

UHSM Academy Library

- 8000+ books, journals & reports
- 1000+ electronic journals
- 400+ e-books
- 24 hour Multimedia Room network
- 24 hour access
- Self-service machine
- Literature searching service
- Quiet study space and areas for group discussions
- Information skills training
- DVD collection
- Health and Wellbeing Collection
- Inter library loans/Document supply
- Printing, scanning & photocopying
- Book return box
- Current awareness & RSS services
- Library Newsletter
- Free online reservations
- Induction tours
- Twitter
- OpenAthens Administrators

Opening Hours

The Library is open 24 hours

Staffed hours
Monday - Friday
8:30am to 5:30pm

Enquiries/Renewals

0161 291 5778/5780

Library Manager

0161 291 5779

Fax

0161 291 5780

Email

academylibrary@manchester.ac.uk

Website

www.uhsmacademylibrary.org.uk

**Link to NVQ Academy page
from Trust Intranet**

[http://uhsm-intranet/trainingLearningDevelopment/
NVQ%20Academy/Pages/default.aspx](http://uhsm-intranet/trainingLearningDevelopment/NVQ%20Academy/Pages/default.aspx)



@academylibrary

UHSM Academy Library



Services & Resources for NVQ/QCF Candidates